



Somaiya Vidyavihar

K J Somaiya College of Engineering

(An Autonomous Un-aided Institute - Affiliated to University of Mumbai & Approved by AICTE)

KJSCE/1931/2015

19.05.2015

Notice

Sub: Migration Certificate [M.C.]

As per University Circular No. Elg./1541 of 2014 (A) dt.25.02.2015d, the process for M.C has been changed. Now onwards all students who want to apply for M.C. to the University, need to process the application form through the College

List of documents to be submitted to the College along with M.C. Application form which is to be download from Mumbai University Website – www.mu.ac.in

1. Migration application form duly filled by the student
2. 12th Std. Mark sheet (attested Xerox copy)
3. 1st to 8th Semester Mark sheets (attested Xerox copy)
4. Leaving/ Transfer Certificate in Original and a Duplicate copy (signed by the Principal)
5. University Enrolment Confirmation letter (To be provided by the College)
6. Demand Draft of Rs.220/- in favour of Finance & Accounts Officer, University of Mumbai
7. Rs.200/- to be paid in cash in A/c department of the College towards incidental charges.
Rs.50/-* will be charged extra, if student wants to get the M.C. through Speed Post.

The College will receive the M.C from the University. The College will then inform the concerned student accordingly by phone or by post. Students may collect the M.C. in person. The above procedure will be followed with effect from 1.6.2015

OR

Somaiya

[Signature]
20/05/15
[Principal]