S. K. SOMAIYA COLLEGE OF
ARTS, SCIENCE AND COMMERCE
4ᵗʰ Floor Vinay Mandir Building
Vidyavihar, Mumbai 400 077

Date: 01/09/2021

NOTICE FOR FORM FILLING OF ATKT/FAILURE EXAM Sept./Oct. 2021
FY/SY B.COM./ B.A./B.SC.(CS)/ B.SC.(I.T.)/
B.M.S./ B.M.M./ B.COM.(A&F)/ B.COM(B&I)/ B.COM.(F.M.) & BAMMC
75-25/ 60-40 pattern Semester I / II/ III/ IV &
FY/SY BA/BCOM 100 marks pattern Semester I / II/ III/ IV

Students of above-mentioned courses who have failed/ATKT **(Internal, Practicals and/or External)** in April 2021 or earlier examination, are required to fill ATKT Examinations form **online** to appear for the above-mentioned examination. ATKT forms will be available at **myaccount.somaiya.edu** from **3ʳᵈ September 2021**. **Students are required to <u>fill the online ATKT form</u>** by following the below mentioned steps:

- ✓ Log in at: **myaccount.somaiya.edu**
- ✓ Enter your **SVVNetID and password & Sign in** (in case of problem with SVVNetID and password click on option 'forgot your password?').
- ✓ Go to Option: '**Application Forms'**
- ✓ Select '**ATKT Application'**
- ✓ **Fill up the form completely with required information.**
- ✓ Read carefully and tick the '*declaration of proper form filling*'. And submit the form.
- ✓ After form submission, follow the instructions for **online fees payment*** mentioned and pay the exact amount of fees.

*Fees (Rs.) PER SEMESTER for all the above-mentioned courses		
1 subject fail: Rs. 290/-	2 subjects fail: Rs. 520/-	3 or more subjects fail: Rs. 1,100/-

- ➢ Download the filled ATKT form and ATKT Examination fees payment receipt.
- ➢ Along with ATKT form; students are required to **fill one google form also**.
- ➢ Login your browser with **Somaiya email ID**. Go to the link (https://bit.ly/3DzsatM). Fill the necessary details asked in google form.
- ➢ Enclose the following documents along with the google form.
  - • **Scanned PDF ATKT FORM** Sept./Oct. 2021 **duly signed by the student**,
  - • **PDF of Fees Payment Receipt** for the same and
  - • **PDF** of your **all previous Original Marksheets** properly scanned copies.

❖It is **mandatory** to fill atkt form and google form with enclosures. **Failing which your ATKT application is treated as null and void.**

(P.T.O.)

❖ If **student fail to submit the ATKT form and google form till the final scheduled date** of submission, **students will not be allowed to appear for the said examination**.

❖ On verification of ATKT form and enclosures uploaded with the google form; if any information or document is found false the same form will be rejected and student will be not allowed for the examination.

❖ Students should take note of the following dates.

last date of **Online ATKT form filling and online Fees payment**	12/09/2021
Last date for filling google form and uploading necessary enclosures.	12/09/2021

❖ Students kindly note that **dates for ATKT form filling will not be allowed after the above-mentioned date**.

❖ All students those who have **failed in Internal (25 marks / 40 marks) for Semester-I/II/III/IV in** April 2021 **examination or previous examination** are requested to **contact** the concerned Faculty **(along with the examination fee receipt of ATKT examination September/ October 2021)** for Internal Project latest by **13/09/2021** and **submit** the same latest by **20/09/2021**.

❖ All BSC-CS and BSC-IT students those who have **failed in Practicals for Semester-I/II/III/IV in** April 2021 **examination or previous examination** are requested to **contact** the concerned Faculty **(along with the examination fee receipt of ATKT examination September/ October 2021) latest by 13/09/2021.**

Sd/

I/C Principal

CC TO : Office, Notice Board & Staff Common Room

FAQs

1) In case of any query students can communicate on below email ID :
   studentinfo.exam@somaiya.edu

2) In case students forgets his/her svvnetid and password student can communicate on
   https://wa.me/+912267169628

3) **Students should not reset the ATKT form once fees paid**.